KLE Society's

S V S BELLUBBI ARTS AND COMMERCE COLLEGE, SAUNDATTI – 591 126

Dist.: Belagavi   **Karnataka (India)**

(Accredited at 'B^{++}' with 2.78 CGPA in 3rd Cycle)

Ref. : Est./ SVSBCS/18-19/   Date: 24.12.2018

To,

The Director,
National Assessment and Accreditation Council,
Nagarbhavi,
Bangalore – 560 072

Respected Sir,

       Sub: Submission of AQAR-2017-18.

       With reference to the above cited subject, here with I am submitting the Annual Quality Assurance Report (AQAR) of our College for the academic year 2017-18. The same is uploaded on our College website: www.klesvsbcs.edu.in

       Please acknowledge the receipt of the same.

       Thanking you Sir,

                                      Yours Sincerely,

                                      S/d
                                      Principal

E-mail: klesvsbellubbicollege@gmail.com

Website: www.klesvsbcs.edu.in

Est: 1977

Ph: 08330-222311

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Dist.: Belagavi

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(Accredited at 'B^{++}' with 2.78 CGPA in 3rd Cycle)

Track ID: KACOGN11618

ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC FOR THE YEAR 2017-18

SUBMITTED TO THE

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P.O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India.

CONTENTS

KLE's SVS BELLUBBI ARTS & COMMERCE COLLEGE, SAUNDATTI.

The Annual Quality Assurance Report (AQAR) of the IQAC
2017-18

Part – A

1. Details of the Institution

1.1 Name of the Institution   KLE's S. V. S. Bellubbi Arts & Commerce College

1.2 Address Line 1   Bus Stand Road

City/Town   Saundatti

State   Karnataka

Pin Code   591 126

Institution e-mail address   klesvsbellubbicollege@gmail.com

Contact Nos.   08330-222311

Name of the Head of the Institution: Dr. S. C. Mathapati

Tel. No. with STD Code   08330 - 222311

Mobile: 9480220632

Name of the IQAC Co-ordinator   Dr. M. B. Heggannavar

Mobile   9008940884

IQAC e-mail address   svsbcsiqac2021@gmail.com

1.3 NAAC Track ID   **KACOGN11618**

1.4 Website address   www.klesvsbcs.edu.in

Web-link of the AQAR   http://klesvsbcs.edu.in/documents/SVS%20BEL

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st	B	--	2004	2009
2	2nd	B	2.64	2010	2015
3	3rd	B^{++}	2.78	2016	2021

1.6 Date of Establishment of IQAC   01.10.2004

1.7 AQAR for the year   2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

	Year of AQAR	Date of Submission
AQAR	2016-17	09.10.2017

1.9 Institutional Status

University   State ☑   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

Type of Institution   Co-education ☑   Men ☐   Women ☐

Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☐   Commerce ☐   ☑ Law   PEI (Phy Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify) [.]

1.11 Name of the Affiliating University   Rani Channamma University, Belagavi

1.12 Special status conferred by Central/ State Government-UGC / CSIR / DST / DBT / ICMR etc.

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme ☐   UGC-CE ☐   DST-FIST ☐

UGC-Special Assistance Programme ☐

UGC-Innovative PG programmes ☐   Any other ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2. 6 No. of any other stakeholder and community representatives

-

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

-

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: No. | - | Faculty | 04 |

Non-Teaching Staff | - | Students | - | Alumni | 02 | Others | - |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | ✓ |

If yes, mention the amount | -- |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | - | International | - | National | - | State | - |

Institution Level | - |

(ii) Themes | -- |

2.14 Significant Activities and contributions made by IQAC.

Following are the various activities initiated by IQAC:

Sl.No.	Name of the activity	Date
1.	International Yoga Day	21.06.2017
2.	SVS Bellubbi Birth Anniversary Celebration	28.09.2017
3.	Legal Service programme	09.08.2017

4.	Sadbhavana Divas	19.08.2017
5.	Talk on Eye Donation	01.09.2017
6.	UGC Sponsored State Level Folk Cultural Fest	09.09.2017
7.	Single Zone Yoga Tournament and selection of University Blues	15.09.2017
8.	A.D.Shroff Memorial Elocution competition	26.09.2017
9.	Debate competition on "Modi Government at its 3"	27.09.2017
10.	Celebration of S.V.S.Bellubbi Birth Anniversary	28.09.2017
11.	Special Lecture on "New Trends in Social Sciences"	09.10.2017
12.	Workshop on "Skill Development and Entrepreneurship"	17.10.2017
13.	Celebration of Lingaraj Jayanti	10.01.2018
14.	NSS Annual Special Camp	23.01.2018 – 29.01.2018
15.	Medical Health Check-up Camp	06.02.2018

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
Workshop on Skill Development (Career Guidance)	Achieved.
Inter-collegiate Women's Handball Tournament	-do-
SVS Bellubbi Birth Anniversary Celebration	-do-
Speech Competition	-do-
Special Talk on, "Demonetization"	-do-
Awareness Campaign on, "Anti Tobacco"	-do-
Special lecture on, "Preparation for Competitive Examinations"	-do-
60th Anniversary of "Unification of Karnataka"	-do-
UGC sponsored programme on "Mental Health"	-do-
UGC sponsored State Level programme on "Cultural Fest"	-do-
Industrial visits	-do-
Study Tours by different departments	-do-

CALENDAR OF EVENTS AS PER UNIVERSITY
FOR THE YEAR 2017-18

Sl. No.	Examination	Period
1.	Commencement of Academic Year	19.06.2017
2.	Last working day for the odd semesters	21.10.2017
3.	Mid-term vacation	22.10.2017 to 17.12.2017
4.	Commencement of Even semesters	18.12.2017
5.	Last working day for the even semesters	19.04.2018

CALENDAR OF THE EVENTS OF THE COLLEGE FOR THE ACADEMIC YEAR 2017-18 (*Provided in the Annexure-I*)

BEST PRACTICES: 1. Focus on Women Empowerment
2. Spot Talk

* Provided an analysis of the feedback in the Annexure - II

FEEDBACK FROM STUDENTS

Sl. No.	Particulars	Date
1	First Feedback	October, 2017
2	Second Feedback	April, 2018

(*Provided in the Annexure-I*)

2.16 Whether the AQAR was placed in statutory body? Yes ☐   No ☑

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken:

--

Part – B
Criterion – I: Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	--	--	--	--
PG	--	--	--	--
UG	02	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	06	--	06	--
Others	--	--	--	--
Total	08	--	06	--

Inter-disciplinary	06*	-	-	-
Innovative	-	-	-	-

* Inter-disciplinary – There are 06 programmes at BA and BCOM
  1. Economics
  2. Languages – English / Kannada
  3. Computer Application
  4. Indian Constitution
  5. Personality Development & Communication Skills
  6. Human Rights and Environmental Studies

1.2 (i) Flexibility of the Curriculum: **CBCS**/Core/**Elective option/Open options**

- Flexibility in selection of academic stream at the time of enrolling in the College. A fresher may opt for BA or BCOM Course.
- Arts students have flexibility in selection of subject combinations.
- Each combination consisting of three subjects of equal importance with categorization of the University.
- Flexibility in selection of optional subjects for V & VI semester Commerce students.

- Flexibility in selection of medium of instruction. Students may opt for English or Kannada medium.

➢ **Combinations at BA are:**

- **05 Combinations of three subjects of equal importance.**

  01. History - Political Science - Sociology
  02. History - Sociology - Kannada
  03. Economics - Political Science - Sociology
  04. Economics - Kannada - History

➢ **Options of subjects at BCOM are:**

- **04 Options are available.**

  01. Finance & Taxation
  02. Insurance & Banking
  03. Marketing
  04. Advanced Statistics

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	--
Annual	--

1.3 Feedback from stakeholders* *(On all aspects)*

Alumni √ Parents √ Employers -- Students √

Mode of feedback: Online ☐ Manual √

Co-operating schools (for PEI) ☐

* Provided an analysis of the feedback in the Annexure - II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus has been revised for various subjects like; Political Science, Indian Constitution and etc.

Subject	Revision/Updation of the Syllabi
English	* Revised the Syllabi of Basic Papers for BA V & VI semesters.

Kannada	* Revised the Syllabi of Basic Papers for BCom III & IV semesters. * Revised the Syllabi of Optional Paper for BA III & IV semesters.
Economics	* Introduced Industrial Economics for BCom III semester. * Introduced International Business Economics for BCom IV semester – Focus on MNCs, SAARC,BRICS, IMF, IBRD and WTO.
Political Science	* Revised the Syllabi for BA. * For III sem. Introduced Indian Govt. & Politics. * For IV sem. Introduced Karnataka Govt. & Politics. * For VI sem. II paper, introduced Political Processes & Institutions in India.
History	* Revised syllabi for BA I, II and III semesters. * Introduced Ancient Karnataka History, History of Cholas & Cultural studies.
CS	* Revised the Syllabi for BA & BCom.
Commerce	* Revised the Syllabi for BCom. * GST-is a major Indirect Tax reform introduced in India by integrating the major indirect taxes of the centre and states. * GST is a comprehensive tax levied in the manufacture, sale and consumption of goods and services.

1.5 Any new Department/Centre introduced during the year. If yes, give details. | No |

Criterion – II
TEACHING, LEARNING AND EVALUATION

2.1 Total No. of permanent faculty:

Total	Assistant Professors	Associate Professors	Professors	Others
07	**03**	**04**	--	--

2.2 No. of permanent faculty with Ph.D. | 04 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	8	-	-	-	-	-	-	-	8

2.4 No. of Guest and Visiting faculty and Temporary faculty

02		--		07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	-	02	-
Presented papers	09	09	04
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Sl. No.	**Innovative Processes**
1	Seminar and tutorials.
2	Study tours and field visits.
3	Group discussions
4	ICT enabled classrooms
5	Dr.M.B.Heggannavar , Dept. Of Political Science instituted cash prize Rs.500/- to each student who score more than 90 marks in each semester in Political Science.
6	Dr.M.B.Heggannavar earmarked cash prize of Rs.5,000/- who secures rank to the university in BA and B.Com.
7	Dr.M.B.Heggannavar awarded cash prize of Rs.500/- to each student who will become a University Blue.

8	Prof. Vasanta Kalyani – KLE's S. K. Arts & H. S. K. Science Institute, Hubballi – Instituted cash prize of Rs.1000 for toppers in Optional Kannada.
9	Dr. A. F. Badami – Distribute the books for those who score above 90 marks in Kannada.
10	Mr. Manjunath Pawar – Alumni – Instituted cash prize of Rs.500 for toppers in Optional Kannada.
11	Mr. L. T. Hosamani - Alumni – Instituted cash prize of Rs.501 for toppers in Economics for B. A. VI sem.
12	Conducting spot and compulsory talks

2.7   Total No. of actual teaching days during this academic year:

195 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

All the reforms are initiated by the parent University. The institution follows the related reforms made by Rani Channamma University, Belagavi.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:

Nil

2.10 Average percentage of attendance of students

90

2.11 Course/Programme wise distribution of pass percentage:
[April/May, 2018 outgoing students]

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	47	35 (74.4%)	05 (10.6%)	03 (6.3%)	-	91.48%
B.Com	65	37 (56.9%)	15 (23.0%)	04 (6.1%)	-	86.15%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. The institution has active IQAC to frame the policy for the academic and administrative growth of the institution.
2. IQAC is playing a major role in designing and maintaining quality assurance within academic systems.

3. IQAC monitors the proper implementation and analysis of overall academic and administrative performances of the college activities.
4. IQAC ensures maximum utilization of infrastructural facilities and the available ICT resources.
5. On the basis of academic audit, a comprehensive review of student's performance is made by IQAC.
6. IQAC ensures the proper implementation of academic calendar.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	--
UGC – Faculty Improvement Programmes	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programmes	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	07	--	04
Technical Staff	--	--	--	01

Criterion – III
RESEARCH, CONSULTANCY AND EXTENSION

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

- Through Research Committee, IQAC facilitate and monitor research activities.
- Provided general guidelines to the faculty for the preparation of research projects
- Faculty members guided students for the preparation of Projects.
- The IQAC meets regularly and considers the development in the field of Research Activities.

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects:

	Completed	**Ongoing**	**Sanctioned**	**Submitted**
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications:

	International	**National**	**Others**
Peer Review Journals	02	--	--
Non-Peer Review Journals	01	--	--
e-Journals	--	--	--
Conference proceedings	05	--	--

3.5 Details on Impact factor of publications:

Range [-] Average [-] h-index [-] Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	**Duration Year**	**Name of the funding Agency**	**Total grant sanctioned**	**Received**
Major projects	-	-	-	-
Minor Projects	-	-	-	-

Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published:

i) With ISBN No. | - | Chapters in Edited Books | - |

ii) Without ISBN No. | - |

3.8. No. of University Departments receiving funds from: NA

3.9 For Colleges: Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other (specify) | - |

3.10 Revenue generated through consultancy: | - |

3.11. No. of conferences / Seminars organized by the Institution:

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons: | 01 |

3.13. No. of collaborations: International | - | National | - | Any other | - |

3.14. No. of linkages created during this year: | - |

3.15. Total budget for research for current year in lakhs:

From funding agency | - | From Management of University/College | - |

Total | - |

3.16. No. of patents received this year: Nil.

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year: 01

3.18. No. of faculty from the Institution who are Ph. D. Guides: 01

and students registered under them: -

3.19. No. of Ph.D. awarded by faculty from the Institution: -

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -   SRF -   Project Fellows -   Any other -

3.21. No. of students Participated in NSS events:

University level --   State level --

National level --   International level --

3.22. No. of students participated in NCC events:

University level -   State level 02

National level -   International level -

3.23. No. of Awards won in NSS:

University level -   State level -

National level -   International level -

3.24. No. of Awards won in NCC:

University level -   State level -

National level -   International level -

3.25. No. of Extension activities organized:

University forum -   College forum -   NCC 01

NSS 01   Any other -

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

1. On 13th July 2017 The Extension Unit Organized the Special Lecture on "Human Right's at KLEs B.B.Mamadapur Girls High School, Saundatti.

2. On 21st July 2017 The Department of Kannada Organized A Study Tour to Dharwad. The Students had Visited Dr.D.R.Bendre Memorial National Trust, Science Centre and Nadoja Dr.Channaveera Kanavi and Dr.Giraddi Govindaraj's Houses and Organised Interaction.

3. Dr. Arundhati Badami, Department of Kannada had Attended has chief guest on the eve of Dr.Prabhakar Kore's 71st Birth Anniversary, at Munavalli on 1st August 2017.

4. Prof. K.Ramareddy had attended has chief guest in book release function at K.L.E.s English Medium School, Saundatti on 26th August 2017.

5. The Department of Economics conducted a survey and prepared the project report on the various problems of physically challenged persons.

Criterion – IV
INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8 acres	-	Management	08
Class rooms	10	-	Management	10
Laboratories	02	-	Management (1) UGC (1)	02
Seminar Halls	01	-	UGC	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library:

1. Fully automated by using e-lib Library Management software.
2. MI+S in admin+istration of Office.
3. "Theorem Technology" - Admission process
4.Tally ERP 9.0 -Accounts

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17,086	14,55,826.47	312	37,998.53	17,398	14,93,825
Reference Books	7043	4,51,393.34	140	36,410.66	7183	4,87,804
e-Books	-					
Journals	08	12,180	01	230	09	16,010
e-Journals	-					
Digital Database	-	-	-	-	-	-
CD & Video	46	5,717	-	-	46	5,717
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Lab	Language Lab	e-Library	IQAC	Library	Office	Depart-ments	Others
Existing	84	02			02		05	03	
Added							-	-	
Total	84	02			02		05	03	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Internet access to students and teachers.
2. Tally for Accounting process.
3. Whenever a digital device is procured, demos are conducted to the faculty.
4. Use of Smart boards.
5. Computer Application subject is taught as compulsory papers to BCom students & to BA IV Sem students.

4.6 Amount spent on maintenance in lakhs :

   i) ICT | - |

   ii) Campus Infrastructure and facilities | 1,50,000 |

   iii) Equipments | - |

   iv) Others | - |

                                     Total : | 1,50,000 |

Criterion – V
STUDENT SUPPORT AND PROGRESSION

5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

- Pamphlets containing salient features of the college are distributed in the feeding colleges.
- All the Student Support Services are uploaded on the college website by the IQAC and the site is made known to all the students.
- By publication of Handbook & Prospectus.
- Student welfare officer serves as the help-desk.
- Placement cell.
- Notices about scholarships, fee concession are put up on general notice board.
- Orientation / Induction Programme is conducted for entrants.
- PPT slide shows on different occasions.
- Our alumni and students are our brand Ambassadors.

5.2 Efforts made by the institution for tracking the progression.

1. From the process of issue of TCs, we learn about the progression of students.

2. The letters of appointments of those who have joined Army, Police Departments and other departments are collected and kept in the IQAC.

3. Every department keeps the records of student progression.

4. Mentor-mentee system.

5. Councillors provide necessary guidance for career advancement courses.

6. Information is collected through alumni meetings,.

7. Through Social Media.

5.3 (a) Total Number of students:

UG	PG	Ph. D.	Others
305	-	-	-

Men

No	%
91	29.83

Women

No	%
214	70.16

(b) No. of students outside the state

-

(c) No. of international students

-

2016-17						2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
51	22	25	283	-	381	29	19	15	242	-	305
Demand ratio - 1:1						Dropout % - 8.73 %					

5.4 Details of student support mechanism for coaching for competitive examinations. (If any)

---
1. Organized Special Lectures on competitive exams.

2. Conducted guest lectures for SC/ST/OBC and Minority students.

3. Invite nationalized bank officials for conducting Training on Banking Exams.

4. Existing resources are made available for conducting training programmes.

No. of students benefitted: 150

5.5 No. of students qualified in these examinations:

NET - SET/SLET **01** GATE - CAT -

IAS/IPS etc - State PSC - UPSC - Others **01**

5.6 Details of student counselling and career guidance:

Through Career Guidance and Placement Cell:
1. Special lecture on 'New Trends in Social Sciences' on 9th Oct, 2017.
2. Special lecture on Career Opportunities on 17th Oct, 2017
3. Special talk on Employment Opportunities.
4. Two day Workshop on 'Skill Development and Entrepreneurship' on 15th & 16th Feb,2018.
5. Special Lecture on 'What after degree?' on 24th Feb, 2018.

No. of students benefitted: 156

5.7 Details of campus placement: Nil.

5.8 Details of gender sensitization programmes:

---
1. Legal Awareness Programme

2. International Women's Day

3. Health Awareness programme for women.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level | 47 | National level | 02 | International level | - |

No. of students participated in cultural events

State/ University level | 57 | National level | - | International level | - |

5.9.2 No. of medals /awards won by students in Sports, Games and other events:

Sports : State/ University level | - | National level | - |

International level | - |

Cultural: State/ University level | - | National level | - |

International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	211	8,38,377
Financial support from other sources	02	1,600
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives:

Fairs: State/ University level | - | National level | - | International level | - |

Exhibition: State/University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students: | - |

5.13 Major grievances of students (if any) redressed: Nil.

Criterion – VI
GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 State the Vision and Mission of the institution:

VISION:

To Mould Individual Personality and Strengthening the Nation

MISSION:

- To infuse knowledge through curricular.

- To develop attitudes through co-curricular activities.

- To inculcate life skills and human values through such extension activities that youth blossom into fully developed human beings capable of shouldering the responsibility of building a new India.

6.2 Does the Institution has a Management Information System?

Yes.

Admission Process, Examination, Maintenance of college account, Correspondence with management, JDC, University and other government officials.

OFFICE

1. Service and Software – Theorem Technologies, Bengaluru.

2. Performs the following functions:

   a) Admission process

   b) Generation of challans/reports

   c) Submission of all reports

3. Generates the reports like –   i. Admission List

   ii. Class wise list of students

   iii. Subject wise list of students

   iv. Percentage wise list of students

   v. Caste wise list of students

LIBRARY

1. Service and Software – E-Lib & Bar Coding Software –Aargees, Hubballi.

2. Performs the following functions:

a) Accession of books

b) Issuing of books

c) Generation of ID cards

d) Generation of Catalogue cards

3. Generates the reports like – i. List of Books

ii. Subject wise list of books

iii. Author wise book list

iv. Title wise book list

v. List of journals, magazines and dailies

vi. Students list issued Borrower's cards

vii. Report of reference & text books

viii. List of catalogue cards

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

University has revised syllabus for the following classes:

- B.A. II year B.Com II Year – Basic Kannada
- B.A. I and B.A. II Year – History Optional
- B.Com III Year Economics

6.3.2 Teaching and Learning

1. Projects works and field visits.
2. ICT enabled classes.
3. Provision of INFLIBNET N-LIST in library to the students
4. Deputing students for participation in seminars/workshops/conferences

6.3.3 Examination and Evaluation

Internal Examination schedule is prepared by the Examination Committee of the Institution. Test for each class is conducted during 8th and 12thy week of each semester and assignments are given to each student as per the requirements of the examination system laid down by the University.

(a) 1st test is conducted for 20 marks.

(b) 2nd test is conducted for 80 marks.

(c) Internal Assessment marks that are awarded by teachers are submitted to the University at the end of the semester.

6.3.4   Research and Development

ACADEMIC PARTICIPATION AND PRESENTATION OF PAPERS

INTERNATIONAL SEMINARS / WORKSHOPS / CONFERENCES

Name of the staff	Topic	Date	Organized	Place	Presented/ Participated
Dr. N.R. Savatikar	1. Development of Social Infrastructure in India	28th & 29th August, 2017	University of Mysore	Mysore	Presented
	2.Drug Abuse and Adoscents	29th Sept,2017	Indo Global Chamber of Commerce Virar	Pune	Presented
Prof. K. Ramreddy	1.Kinnara Vimarshe	16th & 17th March, 2018	Karnatak University, Dharwad	Dharwad	Presented
Dr. A. F. Badami	1.Rastra Nirmana Karya-Dayalji avr Mohak Vyaktitva	6th & 7th Oct,2017	KLE Kadasiddheshwar Arts and Commerce College	Hubli	Presented
	2.Kannada Sahitya Mattu Whatsapp	16th & 17th Feb, 2018	S.B.Arts & KCP Science College Vijayapur	Vijayapur	Presented
	3.Shantinath Desai Katha Sahitya-Ondu Shruvadi Chintane	16th & 17th Mar, 2018	Department of Hindi, Karnatak University, Dharwad	Dharwad	Presented

NATIONAL SEMINARS / WORKSHOPS / CONFERENCES

Name of the staff	Topic	Date	Organized	Place	Presented/ Participated
Dr. S. C. Mathapati	1.Impact of E-Commerce Technology and Substantial Economic Development	12th Oct,2017	B.K.College	Chikkodi	Presented
Dr. M. B. Heggannavar	Improvement and Innovation in Higher Education	28th March,2018	GFG College, Saundatti	Saundatti	Presented
Dr. N. R. Savatikar	1.Women SHG Entrepreneurship in India	20th March 2017	IQAC Govt. First Grade College	Ramdurg	Presented

	2.Health Status of Women in India	20th March 2017	IQAC Govt. First Grade College	Ramdurg	Presented
Prof. M. J. Hadagli	1.National Movement in Princely status and Deshgatis of Undivided Vijaypur District	3rd March 2018	Shri. S. P. Kanthi Arts, Commerce and Science College	Mudhol	Presented
	2.Art and Architecture in Hooli Village	10th March 2018	S. S. S. G. F. G College	Mudalagi	Presented
Prof. K. Ramareddy	Dharwad Sahitya sambrama	19th,20th, and 21st Jan 2018	Manohar Grantamala	Dharwad	Participated

STATE LEVEL SEMINARS / WORKSHOPS / CONFERENCES

Name of the staff	Topic	Date	Organized	Place	Presented/ Participated
Dr. N.R. Savatikar	1.Conversion To Buddhism – A Social Movement	18th March 2017	IQAC GFGC	Lokapur	Presented
Prof. K. Ramareddy	1.Togalugombeyata	6th Feb 2018	Karnatak Arts College	Dharwad	Presented
	2. Sahitya Adhyanadalli Hosakalada Savalu mattu Sadhyate	16th Dec,2017	RPD College	Belagavi	Participated

6.3.5   Library, ICT and physical infrastructure / instrumentation

1. Library automation with OPAC.
2. Aar-Gees, e-lib software are used.
3. New arrivals are displayed.

6.3.6   Human Resource Management

1. Conducted Parents' meetings regularly.
2. Alumni meetings are conducted.

6.3.7   Faculty and Staff recruitment: Nil.

6.3.8   Industry Interaction / Collaboration

The World Alumni Network pvt.Ltd. (WAN) Bangalore made MOU with KLE's S.V.S. Bellubbi Arts and Commerce College, Saundatti.

6.3.9   Admission of Students

Admission Committee is framed consisting of staff and are empowered to take a keen interest and care in the admission process.
1. Students are admitted on the basis of first come first serve.
2. Students of Arts are guided to take proper combinational subjects during admission.

6.4 Welfare schemes for

1. ESI facility and Vaidyashree Health Care Service for teaching and non-teaching staff.
2. Vaidyashree Health Care Service for students.

6.5 Total corpus fund generated: Nil.

6.6 Whether annual financial audit has been done?   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic	Yes	LIC / University	Yes	HO Auditors
Administrative	Yes	JDCE	Yes	HO Auditors

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes ☐   No ✓

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

- University provides photo copies of answer books.
- Provision for revaluation.
- Tests and Assignments and Projects.
- Central valuation, coding and decoding of answer scripts, OMR sheets for compulsory papers, appointment of external and flying squads, online submission of exam forms, I A marks and results are available on website.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

1. Alumni meet regularly.
2. Help poor students and deserving financially while getting admission.
3. Alumni honour top scorer who scores highest marks in Economics in BA Final Year.

6.12 Activities and support from the Parent – Teacher Association

Institution conducts Parents-Teachers meet regularly. The suggestions and feedback collected from parents are implemented accepting as their support.

6.13 Development programmes for support staff

The institution acknowledges that as an educational provider, it has a

unique responsibility to support and encourage the development of its

staff and recognizes that staff development can play a critical role in

building the capability of its workforce.

- The institution provides all forms of development activity including personal study, e-learning and workshops.
- All staff are supported and encouraged to acquire and develop the relevant knowledge, skills and competencies to enhance their performance in their current role.
- To provide the appropriate support to our management appointed staff to enable them to develop their career.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

1. Plantation of saplings.
2. Ban the entry of unwanted vehicles.
3. Ban the use of plastic products in the college campus.
4. Ban the usage of mobiles.

Criterion – VII
INNOVATIONS AND BEST PRACTICES

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Separate parking place for vehicles 2. Tree plantation 3. Water harvesting 4. Test of Carbon neutrality 5. e-waste management

1.2 **Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year**

Plan of Action	Action Taken Report
Teaching plans	All the department staff have prepared teaching plans and have executed the same.
Orientation/Induction Programme for freshers	Orientation Programme for I semester students was organized.
To organize in-house seminars	Organized
To celebrate 'Sadbhavana Divas'	Organized on 19th Aug, 2017
To conduct a special talk on 'Eye Donation'	Conducted on 1st Sept,2017
Organization of UGC Sponsored State level Cultural Fest	Organized state level Folk Cultural Fest on 9th Sept,2017
Organization of RCU Single Zone Yoga Tournament and selection of University Blues	Organized on 15th Sept,2017
Organization of A.D. Shroff Eloution competition	Organized on 26th Sept,2017
Conduct of a debate competition on 'Modi Government at its 3'	Organized on 27th Sept,2017 by the department of Political science and Debate Union.
To organize a special lecture on 'New trends in Social Sciences'	Organized on 9th Oct,2017
To organize a workshop on 'Skill Development and Entrepreneurship'	Organized on 17th Oct, 2017
To conduct Alumni-Parents meeting	Organized on 17th Oct,2017
To organize NSS Annual	Organized from 23rd Jan,2018 to 29th Jan,2018

Special Camp	
To organize Medical Check up Camp	Organized on 6th Feb,2018
Conduct of special lecture on 'Career Opportunities'	Organized in association with Anand Academics, Hubli

1.3   Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Focus on Women Empowerment

2. Spot Talk

7.4 Contribution to environmental awareness / protection

1. Plantation of saplings
2. e-Waste Management.
3. Environmental Audit

7.5 Whether environmental audit was conducted?   Yes ✓   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

- ✓ Eco-Friendly, pollution free campus.
- ✓ Excellent physical infrastructure with good number of classrooms, Library, Computer Labs, Auditorium
- ✓ Wide spread adoption of ICT in teaching and administrative Processes.
- ✓ Excellent performance of students in Examinations, Cultural Activities and Sports events.
- ✓ Good sports facilities.

8. Plans of institution for next year

01. To organize Single Zone Handball tournament and selection of University Blues.
02. To organize Yoga Camps in rural areas.

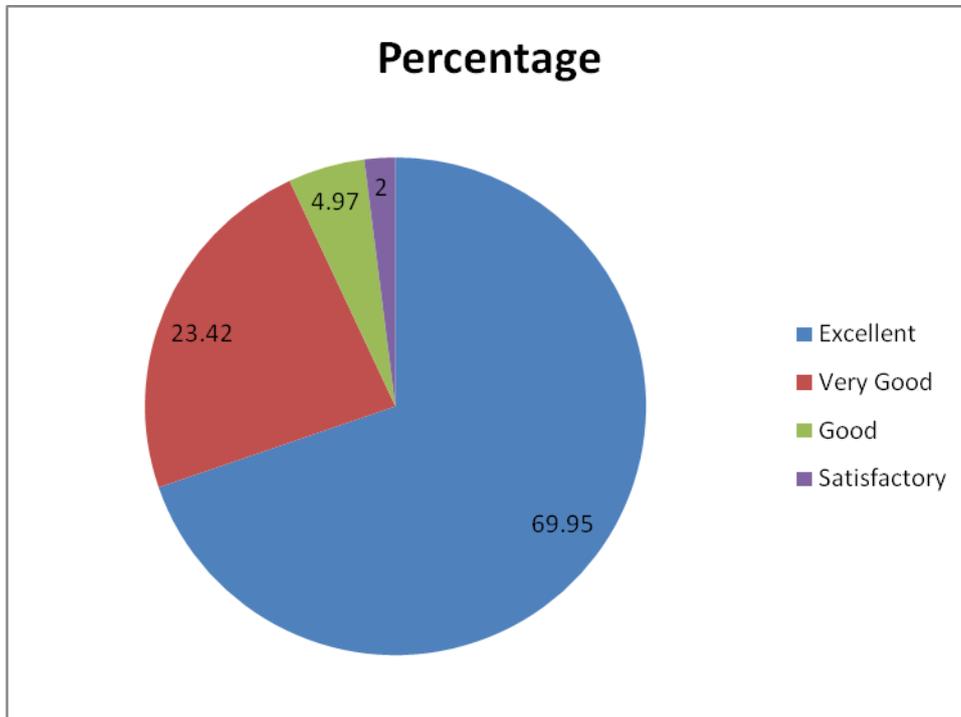*Annexure-I*

Month	Calendar of Events
June, 2017	1. Formation of Admission Committee. 2. College reopening on 12th June, 2017. 3. Preparation of time-table and teaching plan. 4. Stock verification. 5. Commencement of classes - 1st July, 2017.
July, 2017	1. Orientation programme for freshers' / Induction test. 2. Enrolment NCC Cadets and NSS Volunteers. 3. Selection of class representatives and formation of various Committees and Associations. 4. Inauguration of Cultural and Sports activities 5. IQAC meeting. 6. Plantation of saplings by NCC and NSS Unit. 7. Visit to Dharwad Science Centre, All India Radio, Dr. D. R. Bendre National Trust and Interaction with Nadoja Dr. Channaveera Kanavi by Department of Kannada. 8. Interaction with Giraddi Govindaraj – a well known Kannada literary critic organized by the Department of English.
August, 2017	1. Independence Day Celebration 2. Selection of poor & deserving students to avail library facilities. 3. Vanamahotsav by NCC and NSS 4. Book Exhibition on 12th August 2015, Dr. S.R. Rangnathan's Birth Anniversary. 5. I Internal Test 6. In-house seminars. 7. Film show and interaction by the Department of Kannada 8. Study tour by the Department of Sociology, History and Kannada 9. Organization of Legal Awareness Programmes 10. Celebration of Sadbhavana Divas
September, 2017	1. Eye Donation Awareness programme by Y R C Unit. 2. To organize UGC sponsored State Level 'Folk Cultural Fest' 3. To organize 'Single Zone Yoga Competition' by the Department of Physical education. 4. Celebration of NSS day. 5. Celebration of Teachers' Day. 6. To organize A. D. Shroff Memorial Elocution competition in association with Planning Forum. 7. Celebration of S. V. S. Bellubbi birth anniversary. 8. Inter-Collegiate "Kavya Kammata and Competition by Department of Kannada. 9. A special lecture on 'Literary Sources' by the Department of History.
October, 2017	1. Mahatma Gandhi and Lal Bahaddur Shastri birth anniversary. 2. Conduct of II Internal test. 3. Conduct of debate competition on 'Modi Government at its 3' by the Department of Political Science and Debate Union. 4. Organized a special lecture on 'Recent trends in Social Sciences' in association with Association of Social Sciences. 5. Collection of feedback from students, alumni and parents. 6. Alumni and parents meeting.
MID-TERM VACATION – 22nd Oct., 2017 TO 17th Dec., 2017	
November, 2017	1. Conduct of debate competition on 'Siddaramayya Government at its 4.5' by the Department of Political Science. 2. NSS Annual Special Camp.

	3. Celebration of KLE Society's Foundation Day. 4. Special lecture on GST (CA) by the Department of Commerce.
December, 2017	1. IQAC Meeting 2. Commencement of classes of Certificate Courses. 3. Ladies Association function 4. Debate & Essay competition 5. To conduct Economic Survey of the Physical Challenged of Yadravi and Betasur villages. By Department of Economics. 6. Observation of "Constitution Day" by the department of Political Science. 7. A special lecture on EDP (CEDOK) by the Department of Commerce.
January, 2018	1. Conduct of special lecture in association with the Heritage Club. 2. Celebration of Lingaraj Jayanti 3. Celebration of Vivekanand Jayanti 4. Celebration of Republic Day. 5. Annual Sports Meet 6. Inter Collegiate "Kathaa Kammata" by Department of Kannada 7. Visit to Malaprabha project and Renuka Sugar Factory, Munavalli By Department of Economics. 8. Guest lecture on Personality Development the Department of Commerce in association with Career Guidance and Placement Cell.
February, 2018	1. I Internal Test 2. In-house Seminars 3. Seminar on "Communication media and We" by Department of Kannada. 4. "Currency Exhibition" by the Department of History and Economics. 5. Conduct of project work on "Changing Aspects of Devadasi System".
March, 2018	1. Celebration of International Women's day. 2. A debate on 'Budget' by Department of Economics. 3. A guest lecture on "Tourism". 4. A study visit to bank/industry the Department of Commerce. 5. A study visit to LIC the Department of Commerce.
April, 2018	2. Celebration of Dr. B. R. Ambedkar's birth anniversary. 3. Cultural Fest in association with IQAC. 4. II Internal Test. 5. Annual Day Celebration 6. Collection of student feedback. 7. A special lecture on "Recent changes in marriage and family in India". 8. A study tour by the Department of Commerce.
**ANNUAL VACATION FROM 20th April, 2018 TO 24th June, 2018**

Student Feedback analysis on curriculum

Best Practice – I

Focus on Women Empowerment

Goal:

In the institution girl students constitute 70% of the total strength. Majority of them come from rural areas, where miserable conditions of poverty, illiteracy and ill-health take hold of their lives. Thus it affects backwardness. So the institution has resolved to take up the cause of Women Empowerment.

Objectives:

Mentoring girl students on women specific issues. Creating environment through awareness programmes to enable the students to realize their full potential for learning and solving their problems independently.

Context:

In the beginning the girl students were not enthusiastic to participate. The staff had to visit certain families and persuade the parents that all the programmes were meant for the betterment and empowerment of the girls so that they can gain excel.

The Practice:

To achieve the aim, the college has established Women Empowerment Cell that conducts various programmes during the academic year. Women Empowerment cell conducts special training classes for lady students where the college staff provide the coaching that helps them to create self employment. The Department of Commerce has organized Skill Development and Entrepreneurship Workshop on 17th October 2017 and 15th & 16th February 2018.

Evidence of Success:

All the members of the committee are active in the cell. The Staff of the college has extended their helping hands in order to help the girl students to solve their problems. The grievances of the students are redressed by the corresponding cells and committees. Our College Alumni is also helpful in the same process.

Problems Encountered and Resources Required:

In the beginning there was a grudge in accepting due to misjudgement of this practice but later one of the faculty member took initiative as a resource and guided the other staff who are concerned to this. As this practice is completely cost free and even its implementation is not at all difficult there was no problem encountered.

Best Practice – II

"Spot talk"

Goal:

Spot talk is when we are given a topic that we did not know beforehand and must give a talk on it without any preparation. The motto of this practice is to make students to speak in the public with confidence. It brings the courage and instant thoughts among the students.

Objectives:

To provide students with the practical skills and knowledge necessary to express themselves clearly with confidence and power in a variety of speaking situations.

Context:

There was a good supportive response from the students in the conduct of spot talk. Due to this practice it has helped the students to remain update and also it has made a change in the student's confidence and courage level.

The Practice:

Every staff conducts this practice in the classroom twice a month on the given topic to each and every student. This has helped the students to be aware of current events. In regard to public speaking we are referring to any limitation that a student may have as a speaker. Whether in a classroom situation students are typically given specific instructions that they must follow.

Evidence of Success:

This has turned as a healthy practice among students as it prepares them for a better tomorrow. Students have accepted it as it has filled courage and confidence among them to come up and talk on the stage facing a good number of audience. Records are maintained by the respective teachers of every class.

Problems Encountered and Resources Required:

Every new thing brings curiosity and a bit of hesitation along with it. In the initial stage students were quite hesitant to come forward. Through the motivation they were convinced to take it up and making it mandatory left them with no choice. As this practice is completely cost free and even its implementation is not at all difficult there was no such major problem encountered.

Name Dr.M.B.Heggannavar

S/d

*Signature of the Coordinator, IQAC
IQAC*

Name Dr.S.C.Mathapati

S/d

Signature of the Chairperson,