



Land No: 08330-222311
Fax No: 08330-2223716

**K.L.E.SOCIETY'S
S.V.S. BELLUBBI ARTS & COMMERCE COLLEGE
SAUNDATTI – 591126**

3rd Cycle Re-Accredited at the 'B++' Level by NAAC

Web: <http://www.klesvsbcs.edu.in>
E-mail: klesvsbellubbicollege@gmail.com

BUS STAND ROAD SAUNDATTI – 591126
TQ. SAUNDATTI, DIST. BELAGAVI

Date : 29th July, 2019

NOTICE

It is hereby informed to all the students of BA I Sem that Certificate course for the subject of **Computer Literacy** will be commencing from 5th Aug, 2019. Interested candidates can enroll their name to Prof. Kavya Dharwad within 3rd Aug, 2019 evening 3pm.


Faculty




Principal
K.L.E. Society's S.V.S. Bellubbi
Arts & Com College, Saundatti.



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BUS STAND ROAD SAUNDATTI – 591126
TQ. SAUNDATTI, DIST. BELAGAVI (KARNATAKA)


COMPUTER SCIENCE


CERTIFICATE COURSE FOR THE YEAR 2019-20

TIME TABLE

This is to inform that the students who have enrolled for Certificate Course on Computer Literacy must attend all classes according to the schedule.

Faculty : Prof. Kavya Dharwad	
Day	Time
Monday	3.30pm - 4.30pm
Tuesday	3.30pm - 4.30pm


Faculty


HoD
Head Department of Commerce
K.L.E.Sy's S.V.S. Bellubbi Arts & Com College
SAUNDATTI. (Karnatak)


Principal
PRINCIPAL
K.L.E.Society's S.V.S.Bellubbi
Arts & Com College, Saundatti.





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COMPUTER LITERACY

CERTIFICATE COURSE FOR THE YEAR 2019-20

SYLLABUS

Unit I : Introduction to Computer (5 Hrs)

Definition - Fundamentals of computer - Uses of computer -
Characteristics of computer - Classification of computers -
Computer Generations - Advantages and limitations of Computer.

Unit II : Hardware and software (5 Hrs)

Hardware and software – its examples – Hardcopy & soft copy –
Hardware - Motherboard – CPU – Input Devices – Output devices –
Primary & Secondary memory – Storage devices
Software – Types of software – Window based applications, MS
Office

Unit III : Internet (5 Hrs)

Introduction – Definition – Creating e-mail ID – Sending &
receiving mails – Attaching files – Photo crop in MS Paint

Unit IV : Lab work (5 Hrs)

Practical – MS Office in detail
MS Word : Pamphlets, Advertisements, Word Art, Application
Form
MS Excel : Salary sheet, Time table, Graphs & Charts
MS Powerpoint : Creating PPTs, Applying animations, Sounds,
Background,
Designs and slideshow
Page Maker : Invitation Cards, Visiting cards



K.L.E.SOCIETY'S
S.V.S. BELLUBBI ARTS & COMMERCE COLLEGE
SAUNDATTI - 59112
(3rd Cycle Re-Accredited at the 'B++' Level by NAAC)

CERTIFICATE COURSE FOR THE YEAR 2019-20
COMPUTER LITERACY

The following is the list of students who have enrolled for Certificate Course on Computer Literacy. They are informed to attend the classes as per the prescribed class time table.

Sl.No.	Name
1.	Aishwarya Kuri
2.	Akshata Benni
3.	Ashwini Hebasur
4.	Basamma Goudagasar
5.	Bhoomika Lamani
6.	Deepa Mallur
7.	Haseena Sunkad
8.	Jyoti Kolli
9.	Kajol Gollar
10.	Kaveri Torgal
11.	Kavya Umarani
12.	Kousar Banu Gaddibar
13.	Laxmi Bavikatti
14.	Malashri Jaragunavar
15.	Megha Inchal
16.	Megha Jodker
17.	Nasreenbanu Nayakar
18.	Nagamma Mathapati
19.	Netra Jambudweep
20.	Pavitra Murgod
21.	Ranjita Badasur
22.	Rashmi Sonnad
23.	Rekha Choudaki
24.	Saniya Makandar
25.	Shruti Lamani


Faculty


HOD

Head Department of Commerce
K.L.E.S. Society's S.V.S. Bellubbi Arts & Com College
SAUNDATTI. (Karnatak)


Principal

PRINCIPAL
K.L.E.Society's S.V.S.Bellubbi
Arts & Com College, Saundatti



2019-20 Certificate Course

Sl. No.	Student's Name (Surname, Name and Father's Name)	ATTEN													DANCE											
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
1.	Anand Bhovi	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
2.	Aarti Doddamani	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
3.	Deepa Tambudireep	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT	DT
4.	Madhu Padeppanavar	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP	MP
5.	Mahesh Navalgund	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN	MN
6.	Nouseen N. Muravalli	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM	NM
7.	Pooja Goravankolla	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG	PG
8.	Pratibha Talawar	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT	PT
9.	Ranya Agasar	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA	RA
10.	Ramzan B. Nadaf	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN	RN
11.	Ranjita Hadepad	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH	RH
12.	Rubeena Shiledas	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS
13.	Sarawati Tyagi	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST	ST
14.	Sharavati Kuralatti	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK
15.	Shobana Kelli	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK	SK

Faculty

Head Department of Commerce
K.L.E.Sy's S.V.S. Bellurbi Arts & Com College
SAUNDATTI, (Karnatak)

PRINCIPAL
K.L.E.Society's S.V.S.Bellurbi



K.L.E.Society's
S.V.S. Bellubbi Arts & Commerce College

Saundatti - 591126. Belagavi District

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Department of Commerce

Certificate

This is to certify that Mr/Miss _____ Class _____

has completed Certificate Course in **Computer Literacy** for the Year _____

Faculty

HoD

Principal