



**K.L.E.SOCIETY'S  
S.V.S. BELLUBBI ARTS & COMMERCE COLLEGE  
SAUNDATTI - 591126, BELAGAVI DIST.**

3<sup>rd</sup> Cycle Re-Accredited at the 'B++' Level by NAAC

Web: <http://www.klesysbcs.edu.in>  
E-mail: [klesysbellubbicollege@gmail.com](mailto:klesysbellubbicollege@gmail.com)

BUS STAND ROAD SAUNDATTI - 591126  
TQ. SAUNDATTI, DIST. BELAGAVI (KARNATAKA)

Date: 07-08-2020

**INTERNAL QUALITY ASSURANCE CELL  
Meeting Notice-I**

A meeting of the IQAC is convened in the IQAC room. The following IQAC members are requested to attend the meeting on 10<sup>th</sup> August 2020 at 2.30 p.m.

Sl.No	Name	Designation		Signature
1.	Shri. Maruti. A Dombur	Principal	Chairperson	
2.	Dr. Arundhati F. Badami	Assistant Professor	IQAC Co-ordinator	
3.	Dr. N.R. Savatikor	Associate Professor	Assistant Co-ordinator	
4.	Shri. V.S. Meeshi	Assistant Professor	Assistant Co-ordinator	
5.	Shri. K. Ramareddy	Assistant Professor	Member	
6.	Dr. N.A. Koujageri	Assistant Professor	Member	
7.	Smt. Afreen Hallur	Assistant Professor	Member	
8.	Smt. Kavita Ranganagouder	Librarian	Member	
9.	Shri. S.M. Holi	NSS Officer	Member	
10.	Shri. M.C. Hadimani	NCC Officer	Member	
12.	Shri B.V. Malagouder	Local Governing Body	Member	
13.	Shri K.B. Naragund	Office Superintendent	Member	
14.	Shri B.S. Putti	Alumni	Member	
15.	Shri Jagadish Shintri	Industrialist	Member	
16.	Yashodha Gollar	Student. B.A 3 <sup>rd</sup>	Member	
17.	Tanuja Sardar	Student. B.Com 3 <sup>rd</sup>	Member	

**AGENDA**

1. To read and confirm the minutes of last meeting held on 7<sup>th</sup> May 2020.
2. Recompose of IQAC
3. Implementing online admission procedure and to improve the student admissions.
4. The formation of various committees.
5. To select the students for enrollment in NCC and NSS.
6. The preparation of calendar of events by departments.
7. The preparation of Teaching Plan.
8. To introduce a certificate course by the departments.
9. To organize online quiz competition and webinars.
10. To decide Inaugural Function of the college.
11. Any other matter with the permission of chair.

Co-ordinator  
IQAC

**K.L.E. Society's S.V.S. Bellubbi  
Arts & Commerce College, Saundatti**



Principal  
**PRINCIPAL**  
K.L.E. Society's S.V.S. Bellubbi  
Arts & Com College, Saundatti

IOAC meeting was held at IOAC room at 2.30 pm on 10<sup>th</sup> Aug, 2020.

Committee discussed & passed the resolutions as under:

- ① It is resolved to decompose the IOAC.
- ② To follow the guidelines & policies of Govt & affiliating university & for the admission of students.
- ③ To give a wide publicity for admission through local TV channels, pamphlets & banners to improve the student intake strength.
- ④ To form the statutory & non-statutory committees.
- ⑤ To motivate the students to enroll their names for NCC & NSS.
- ⑥ To collect the calendar of events from the departments.
- ⑦ To prepare & submit the teaching plan by all faculty members through HoD.
- ⑧ To continue previous Certificate Courses & added 3 new certificate courses for the year.
- ⑨ All the departments must organize Online Quiz competitions.
- ⑩ To organize national level seminars.

The following members were present & agreed for the resolutions of the meeting:

- |                        |                        |
|------------------------|------------------------|
| 1. Mr. A. Gombur       | 11. M.C. Hadimani      |
| 2. Mr. F. Badami       | 12. Ramasetty. K       |
| 3. V.S. Meesh          | 13. Mrs. Kavita R.R.   |
| 4. Dr. N.B. Sarathigad | 14. Vasudha. V. Gollas |
| 5. Prof. A.A. Hallur   | 15. Tanuja Sarda       |
| 6. Dr. N.A. Kujayeri   | 16. (B.M.)             |
| 7. Shri. S.M. Hol      | 17. B.S. Pujari        |
| 8. Shri. B.B. Nagesh   |                        |

9. The following member was absent:

10. Shri. Jagdish Shinkhi

*(Signature)*  
IOAC



*(Signature)*  
PRINCIPAL



Land No: 08330-222311

Fax No: 08330-2223716

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BUS STAND ROAD SAUNDATTI – 591126

TQ. SAUNDATTI, DIST. BELAGAVI (KARNATAKA)

5-1-2021

**NOTICE**

This is to inform all the students that the department of English is starting Certificate course on Spoken English for the academic year 2020-21. Students who are interested in joining this course, should give their names to Shri. Vijaykumar Meeshi. Enroll your name before 06-01-2021.

  
HoD

**H.O.D.**  
**Dept. of English**  
**S.V.S.B. College, Saundatti.**



  
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**Certificate Course on Spoken English 2020-2021**


**Time table**

This is to inform that the students who have enrolled for Certificate course on Spoken English must attend all classes according to the schedule.

SL.No	Days	Time
01	Thursday	9:00AM to 10:00 AM
02	Friday	9:00AM to 10:00 AM
03	Saturday	9:00AM to 10:00 AM

  
HOD  
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**Certificate Course on “Spoken English”**

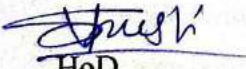
**SYLLABUS**

Total Hours of Teaching 30

Unit.No	Content	Teaching Hours
Unit-1	Tenses/Time (Present, Past & Future)	6 hrs
Unit-2	Use of Articles	3 hrs
Unit -3	Parts of Speech (Group of Words) Noun, Pronoun, Verb, Adverb, Adjective, Preposition, Conjunction Interjection	5 hrs
Unit -4	Vocabulary Building Activities ✓ Spelling Match ✓ Spell Bee	4 hrs
Unit-5	Phonetics	4 hrs
Unit-6	Conversation Practice & activities	8 hrs


Reference books:

1. English conversation practice by Grant Taylor
2. A Course in Phonetics and Spoken English by J.Sethi
3. Intermediate English Grammar by Murphy
4. Word power made easy by Norman Lewis.

  
HoD

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BUS STAND ROAD SAUNDATTI - 591126  
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**Certificate Course on Spoken English**

**Objectives, Outcome, & Assessment**

**Objectives**

- To enhance the learner's communication skills by giving adequate exposure in LSRW listening, speaking, reading and writing skills and the related sub-skills.
- To help the learner get rid of his present flaws and mistakes in pronunciation and grammar.
- To impart better writing skills
- To build up the learners confidence in oral and interpersonal communication by reinforcing the basics of pronunciation specially focusing on interviews / presentation.

**Course Outcome**

At the completion of the course the learner will be able to:

1. develop vocabulary and improve the accuracy in grammar
2. produce words with right pronunciation
3. Improve LSRW- listening, speaking, reading and writing skills and the related sub-skills.
4. Demonstrate positive group communication exchanges.
5. speak with more confidence and listen carefully to build rapport
6. analyze and utilize body language to their advantage
7. steer conversations and influence people

**Assessment**

The assessment of one's performance will be based on attendance, class participation, team work, written assignments, oral presentation and examination. As a general guideline, for every hour of classroom instruction, a participant can expect to invest an equivalent number of hours of self- study at the minimum, in order to successfully complete the course.

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**Certificate Course in Spoken English**

**2020-2021**

The following are the list of students who have enrolled for Certificate Course on Spoken English. They are informed to attend the classes as per prescribed class time table.

SL. No	Name of the Student	Class
1	ABBASALI GORABAL	B.A.II
2	ABHISHEK HARLAPUR	B.A.II
3	AKASH HADDANAVAR	B.A.II
4	AISHWARYA KURI	B.A.II
5	ASHWINI HEBSUR	B.A.II
6	ATMANAD BENNI	B.A.II
7	BASAMMA GOUDSAGER	B.A.II
8	BHUMIKA LAMANI	B.A.II
9	DEEPA MALLUR	B.A.II
10	HASEENA SUNKAD	B.A.II
11	MUTTU YAVGAL	B.A.II
12	AKSHATA BENNI	B.A.II
13	KAJAL GOLLAR	B.A.II
14	KAVERI TORGALL	B.A.II
15	KAVYA UMRANI	B.A.II
16	KOUSERBANU GADDIBAR	B.A.II
17	LAXMI BHAVIKATTI	B.A.II
18	MALASHRI JARGANAVAR	B.A.II
19	SANTOSH PHILIBANTER	B.A.II
20	MEGHA INCHAL	B.A.II
21	NASHREENBANU NAYKAR	B.A.II
22	NETRA JAMBUDWEEP	B.A.II
23	NAVEEN NAIK	B.A.II



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24	PAVITRA MURGOD	B.A. II
25	PREETI SATAKKNABAR	B.A. II
26	RANJEETA BEDSUR	B.A. II
27	VIJAYKUMAR HARLAPUR	B.A. II
28	NAGAVVA MATAPATHI	B.A. II
29	JAYASHREE HIREMATH	B.A. II
30	SANIYA MAKANDAR	B.A. II
31	RASHMI SONNAD	B.A. II

HoD

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# 2019-2020 Certificate Course on Spoken English

No. in General Reg.	No.	Student's Name (Surname, Name and Father's Name)	10/10/19															10/10/20															
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	Akshata Hiremath	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		
	2	Anand Bhovi	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	3	Arati Dalmani	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	4	Deepa A. Jambhale	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	5	Fakirappa Kumbli	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	6	Harish Helwar	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	7	Jayashree Talwar	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	8	Jyoti Y. Kittur	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	9	Krishna Lamani	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	10	Mahesh Y. Gundavar	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	11	Maha Parthepremnath	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	12	Mahesh Navalgund	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	13	Maitra B. Sidnal	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	14	Malakajigouda Kalasong	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	15	Manjunath Goravankolla	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
	16	Nausheen Mumaralli	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	17	Pooja Corvankolla	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	18	Pratibha Talwar	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	19	Ramya Agasar	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	20	Ramjoshi Nurlak	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	21	Ranjita Hadpad	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	22	Rubina Shiledar	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	23	Saraswati Tyupi	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	24	Shabinaharu Ansari	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	25	Shaila Pardepemra	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	26	Shoravati Kurahatti	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	27	Shoharva Kolli	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	28	Soumya Hachabadi	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	29	Umesh Rathod	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	30	Yallamma Surgav.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A

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**Model Question Paper on spoken English Certificate Course**

2020-2021

Maximum marks: 50

I. Identifies the parts of speech in the following sentences

1. I bought a *beautiful* dress at the mall. (2x5=10)

- a) preposition
- b) adjective
- c) noun

2. What did *she* ask you to do?

- a) conjunction
- b) preposition
- c) pronoun

3. I left my shoes *under* the kitchen table.

- a) adjective
- b) preposition
- c) pronoun

4. If we finish our work *quickly* we can go to the movies.

- a) Adverb
- b) Conjunction
- c) Verb

5. On Saturdays I *work* from nine to five.

- a) Verb
- b) Preposition
- c) Adverb

II. Fill in the box with appropriate word. (2x10=20)

1) Each country is responsible to keep \_\_\_\_\_ for peace in region.

- a) Work
- b) Works
- c) Working
- d) Worked

2) I am sorry the house is not available any longer. It \_\_\_\_\_ to a timber tycoon.

- a) Was being sold
- b) Will be sold
- c) Its sold
- d) Has been sold

3) I \_\_\_\_\_ an appointment with the dentist soon.

- a) have made
- b) will make



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III. Chose the correct Synonyms & Antonyms of the given word. (2x5=10)

1. Chose the correct synonyms of the given word:

**Foreigner**

- a) Alien
- b) Local
- c) National
- d) Native

2. Chose the correct synonyms of the given word:

**Verbose**

- a) Talkative
- b) Natural
- c) Effortless
- d) Random

3. Chose the correct synonyms of the given word:

**Cardinal**

- a) Star
- b) Devine
- c) Champion
- d) Basic

4. Chose the correct antonym of the given word:

**Callous**

- a) Compact
- b) Hardened
- c) Sensitive
- d) Soft

5. Chose the correct antonym of the given word:

**Voluntary**

- a) Coercive
- b) Compelled
- c) Instinctive
- d) Involuntary

IV. Answer any TWO of the following.

(2X5=10)

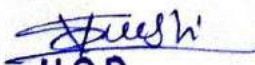
1) Write a conversation between the Principal and a student.

The principal -----

The student-----

2) Write a dialogue between two friends. Who are meeting after ten years break.

3) Write a dialogue between librarian and student.

  
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BUS STAND ROAD SAUNDATTI - 591126  
TG, SAUNDATTI, DIST. BELAGAVI (KARNATAKA)

## **Certificate Course on Spoken English-2020-21**

### **Summary Report**

During 2020-21, 31 students were enrolled for the course and this course is offered for the final year students of BA. The course duration was of 30 hours. The main aim of this certificate course was to provide the basic understanding of the English language and communication skills which is essentially required to prepare any competitive examination and enable them to higher education and also with minimum communication skills. Students can able to get employable at different sections soon after their graduation. This course helped the students to understand the basics of communication and grammar. In every class we reserved some time to conduct activities such as debate, just a minute, storytelling, short speech, self introduction, mock interview, welcome speech, guest introduction, vote of thanks, and anchoring. These various language activities helped the students to develop their skills in communication. This course helped our students to join higher studies as well as competitive exams. All students were actively participated in this course. All the students who completed this course were awarded the certificate.

  
**H.O.D.**  
Dept. of English  
S.V.S. B. College, Saundatti.



  
**PRINCIPAL**  
K.L.E. Society's S.V.S. Bellubbi  
Arts & Com College, Saundatti.



K.L.E.Society's  
**S.V.S. Bellubbi Arts & Commerce College**  
Saundatti – 591126. Belagavi District

(3rd Cycle Re-Accredited at the 'B++' Level by NAAC)

Department of English

# Certificate

This is to certify that Mr/Mrs \_\_\_\_\_ Class \_\_\_\_\_

has Completed Certificate Course in Spoken English for the Year \_\_\_\_\_

HoD in English

Principal